

## Application for a NGO to participate in the Tekkie Tax fundraising campaign

1. Date: \_\_\_\_\_ Province: \_\_\_\_\_
2. Name of Organisation: \_\_\_\_\_
3. NPO Registration number: \_\_\_\_\_
4. PBO Registration number: \_\_\_\_\_
5. Your Organisation's VAT number: \_\_\_\_\_
6. **Contact details of Organisation:**
  - a) Street Address: \_\_\_\_\_  
\_\_\_\_\_
  - b) Postal Address: \_\_\_\_\_  
\_\_\_\_\_
  - c) Phone number: \_\_\_\_\_
  - d) Fax number: \_\_\_\_\_
  - e) General E-Mail Address: \_\_\_\_\_
7. **Contact details of Director/Manager/Principal:**
  - a) Name: \_\_\_\_\_
  - b) Cell phone number: \_\_\_\_\_
  - c) E-mail address: \_\_\_\_\_
8. **Contact details of person allocated to work on the TT campaign:**
  - a) Name: \_\_\_\_\_
  - b) Cell phone: \_\_\_\_\_
  - c) E-mail address: \_\_\_\_\_

**9. Background information of the organisation**

a) When was the Organisation established?

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b) What are the broad aims, vision and objectives of the organisation?

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c) In which field do you render your **main** service?

Animals    Bring Hope    Children    Disability    Education

(You can only choose one sector under which you will fall)

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d) Approximately how many people / children / animals benefit from the services that your organisation renders?

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e) In which province(s) / area does the organisation work?

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**10. Banking Details:**

a) Bank, Branch & Branch Code \_\_\_\_\_

b) Type of Account \_\_\_\_\_

c) Account Number \_\_\_\_\_

d) Account Name \_\_\_\_\_

**11. How many staff members do you employ? (excluding volunteers)**

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**12. Executive Committee / Management Board**

Designation	Name	Contact details
Chairperson		
Vice Chairperson		
Treasurer		

**13. Auditor of Organisation**

- a) Name: \_\_\_\_\_
  - b) Telephone: \_\_\_\_\_
  - c) Email address: \_\_\_\_\_
  - d) Physical Address: \_\_\_\_\_
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**14. List of required documents:**

**This application must be handed to our office together with ALL the following supporting documentation:**

- a) Constitution
- b) Most recent audited financial statements
- c) Latest Annual report
- d) Proof of PBO registration – SARS Exemption Document
- e) Proof of NPO registration
- f) VAT Number – if Organisation is registered

